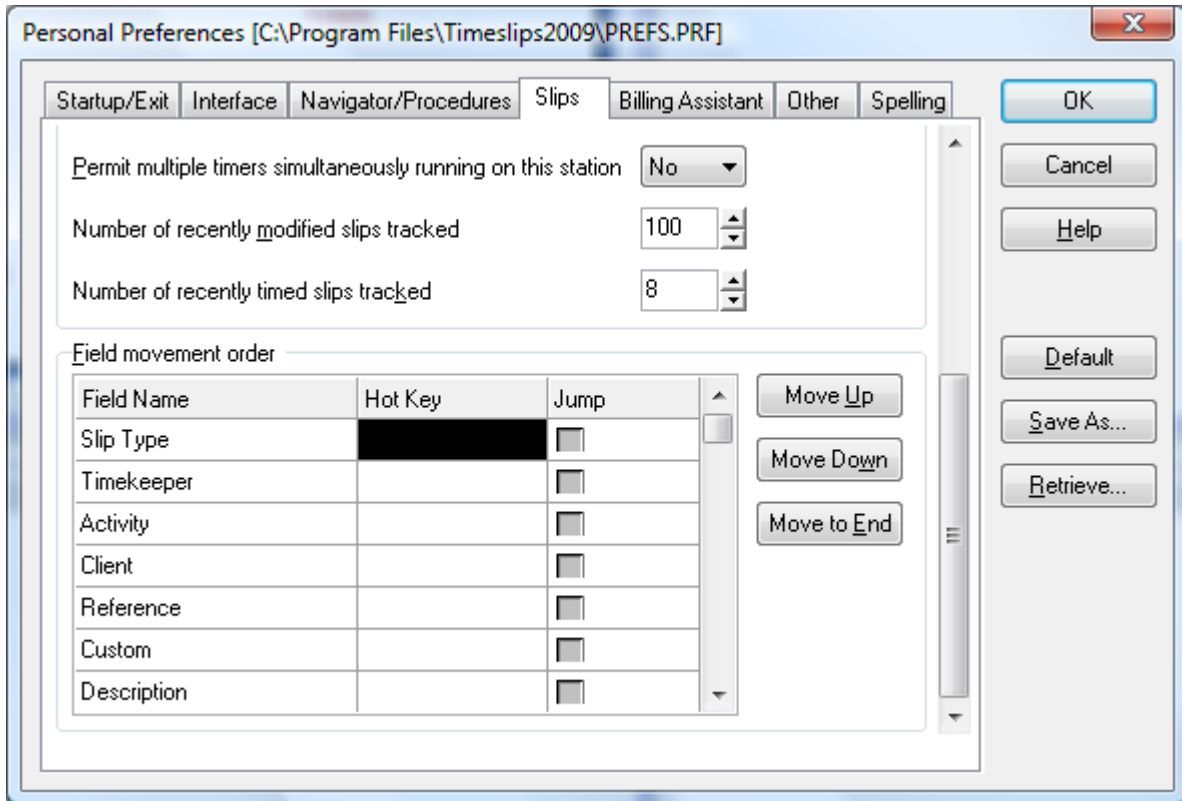


Quick Tip – Slip Tab Order

In this example, if you do not use the Reference field on your slips and you want to skip by that field when you are entering time. Take the following steps.



1. Select Setup, Preferences
2. Click on the Slips tab
3. Scroll down until you see the header “field movement order”
4. Select “Reference” and click on Move to End, this will move the field to the bottom of the list.